

An international two-day conference  
6-7 October 2010 Bermuda

# Reinsurance Contract Wordings and Disputes

## A multi-jurisdictional approach

Key practical issues of reinsurance wordings presented by a panel of experts, including:

- > Contract certainty in the US and the UK
- > Contracting for emerging risks
- > Developments in property and catastrophe clauses
- > The law applicable to reinsurance contracts
- > Developments in notice and information clauses
- > Follow-the-fortunes: life after *Lexington v Wasa*
- > Protecting against credit risk in uncertain times
- > The interplay between entire agreement and arbitration clauses
- > Mock reinsurance dispute

**A STEP-BY-STEP GUIDE** to the world of reinsurance wordings and disputes for all those involved in the drafting or implementation of reinsurance wordings

'This is a very worthwhile course, as to date I have only attended contract courses in the US.

The speakers were very informed, which supported the areas they had to discuss'

Zina B. Brangman, Compliance and Wordings Specialist,  
Amlin Bermuda Ltd

'...really liked the mock arbitration'

Jalila S. Smith, Underwriting Assistant, MS Frontier Re

'Speakers were very confident and knowledgeable'

Simon Pond, Reinsurance Technician, Enstar EU Ltd

13 CPD hours  
15 CLE points



APPLIED PRACTICAL TRAINING FOR REINSURANCE PROFESSIONALS

Media Partner



In association with

DEWEY & LeBOEUF LLP

# What is this conference about?

In reinsurance contracts, it is quite common practice for the wordings, which define the obligations of the parties, to be neglected. This results in the contract being unclear about the relationship between the reinsured and the reinsurer. Unfortunately, issues such as these often cause problems between the parties in later years and can lead to costly disputes.

In this conference, leading experts from the USA, Bermuda and the UK, give a step-by-step guide to the world of reinsurance wordings, making this both an ideal programme for junior and mid-level lawyers and managers in the reinsurance industry, and a useful update course for those who are more experienced.

During this conference many of the important issues that need to be taken into consideration at the contract negotiation and drafting phase will be highlighted. The programme is designed to be highly practical and plenty of time will be set aside for questions and discussion between the audience and the expert panel of speakers.

## THE MOCK REINSURANCE DISPUTE

The programme also includes a mock dispute session, which will further illustrate some of the problematic wordings that have been discussed during the conference and how they are dealt with in the event of a dispute.

## Who should attend?

- Wordings technicians
- Reinsurance technicians
- Claims managers
- Wordings specialists
- In-house lawyers
- Lawyers in private practice
- Anyone who is involved in the drafting or implementation of reinsurance wordings

## By attending this conference, you will:

- 1 **MASTER** the basic legal principles of reinsurance terms and contract wordings
- 2 **GET- TO-GRIPS** with the common clauses and legal considerations
- 3 **LEARN** about the complexities of follow and clauses especially following the *Lexington v Wasa* judgment
- 4 **HEAR ABOUT** the developments in the London Market and US Market concerning contract certainty and other related issues
- 5 **GET UP-TO-DATE** with latest developments and current practice in the law applicable to reinsurance contracts
- 6 **FIND OUT MORE** about the use of notice and information clauses
- 7 **GAIN KNOWLEDGE** of how to protect against credit risk in uncertain times through using the correct contract clauses
- 8 **UNDERSTAND** about the interplay between entire agreement and arbitration clauses
- 9 **EXPERIENCE** how disputes arising from wordings are dealt with in arbitration

© 2010 Falconbury Ltd

# The programme

## Day One: 6 October 2010

0915 Registration and coffee

### 0945 Chair's introduction

*Larry P. Schiffer, Partner, Dewey & LeBoeuf LLP, New York, USA*  
*John M. Nonna, Partner, Dewey & LeBoeuf LLP, New York, USA*

### 1000 Has the industry achieved contract certainty?

- Developments and status in the US and UK
- Roadblocks to contract certainty
- What contract certainty really means
- The Model Signing Provisions
- Contract certainty efforts elsewhere

*Robert H. Easton, Chief Compliance Officer, Deputy General Counsel and Risk Manager, Integro Insurance Brokers, New York, USA; Formerly Deputy Superintendent and General Counsel, New York State Insurance Department, USA*

*Kevin Lazarus, Solicitor, Lloyds Legal and Compliance, UK*

1045 Coffee

### 1100 Contracting for emerging risks

- How to use a reinsurance contract to anticipate emerging risks
- Limiting unknown exposures
- Emerging and developing regulations and case law
- The role of the contract wording specialist

*Carol-Ann O'Dea, Senior Vice President and Claims Manager, Partner Re US, Connecticut, USA*

*Arthur Gang, Senior Vice President and Associate General Counsel, Partner Re US, Connecticut, USA*

### 1200 Developments in property and catastrophe clauses

- Damage clauses
- Events clauses
- Hours clauses

*Richard Appel, Senior Vice President, General Counsel, Endurance Reinsurance Corporation of America (ERCA)*

1300 Lunch

### 1415 The law applicable to reinsurance contracts

- Common law rules
- European developments: the Rome I Regulation
- Incorporation of choice of law clauses into reinsurance contracts
- Back-to-back cover

*Professor Robert Merkin, Professor of Law, Southampton University, UK, Consultant to Barlow Lyde & Gilbert, UK*

### 1500 Developments in notice and information clauses

- Reporting and notice clauses
- Late notice issues
- Access to records clauses

*Professor Robert Merkin*

*Nick Miles, Special Counsel, Bermuda, Sedgwick Chudleigh*  
*Myra E. Lobel, Managing Director, Guy Carpenter & Co, USA*

1600 Tea

### 1615 Follow-the-fortunes: Life after *Lexington v Wasa*

- What's a clause for?
- What does it achieve in practice?
- The concept of back-to-back reinsurance?
- Why was *Lexington v Wasa* different?
- Drafting responses to *Lexington v Wasa*?

*John M. Nonna*

*Anthony Menzies, Partner, Taylor Wessing, UK*

*Narinder Hargun, Director, Conyers Dill and Pearman, Bermuda*

1730 Close of day one

**Day Two: 7 October 2010**

## 0900 Introduction

0915 **Protecting against credit risk in uncertain times**

- Cut-through clauses
- Special termination clauses
- Downgrade clauses
- Run-off reinsurer clauses

**Robert Merkin****Myra E. Lobel**

## 1030 Coffee

1045 **The interplay between entire agreement and arbitration clauses**

- Reliance on evidence of placement and negotiation
- Drafting the reinsurance contract to include representations and warranties
- Limiting the use of placing information

**Peter Dunlop**, Counsel, *Attride-Stirling & Woloniecki*, Bermuda**Dan Fitzmaurice**, Partner, *Day Pitney*, USA1200 **Introduction to the mock dispute**

Based on a scenario that will be distributed to delegates, this session features a mock multi-jurisdictional dispute based on contract wording issues. Participants from the UK, USA and Bermuda will act as advocates, arbitrators and witnesses.

**Counsel:****Larry P. Schiffer****Deirdre Johnson**, Partner, *Crowell & Moring LLP*, Washington DC**Panel of arbitrators:****Rod Attride-Stirling**, Senior Partner, *Attride-Stirling & Woloniecki*, Bermuda**Harry Tipper III**, Nepenthe Investment Company, Bermuda**Paul E. Dassenko**, AzuRe Advisors Inc., New York, USA

## 1230 Lunch

1345 **The mock dispute – Part 1**

A hearing before the Arbitration Panel on whether the cedent should be compelled by the panel to disclose legal advice it obtained from its counsel on a coverage issue concerning the construction of the contract.

## 1445 Refreshments

1500 **The mock dispute – Part 2**

A segment from the hearing with a witness on a disputed and ambiguous contract term.

## 1630 Close of conference

**Larry P. Schiffer** is a partner in the New York office of Dewey & LeBoeuf LLP, practicing commercial, insurance, and reinsurance litigation, arbitration, and mediation. He also provides advice on coverage and contract wording issues for a wide variety of insurance and reinsurance relationships. He is active in legal and industry associations where he has held various leadership positions. He has lectured in the U.S. and the U.K., and has been widely published on reinsurance and other insurance, litigation, and technology topics in various national and international journals and publications. He serves as an Expert Commentator on reinsurance for IRML.com (International Risk Management Institute, Inc. website) and co-authored the chapter on reinsurance in the New York State Bar Association's Insurance Law Practice treatise. He has been recognized by Chambers USA, Euromoney Guide to the World's Leading Insurance and Reinsurance Lawyers, The International Who's Who of Insurance & Reinsurance Lawyers, The Legal 500, and Super Lawyers. Larry received his J.D. from Albany Law School, where he graduated *cum laude*, was a member of the *Albany Law Review* and a member of the Justinian Society, and received his B.A. *magna cum laude* from Brooklyn College of the City University of New York. He was admitted to practice in New York in 1980.

**John M. Nonna** is a partner in the New York office of Dewey & LeBoeuf LLP and is co-chair of the firm's Insurance/Reinsurance Dispute Resolution Practice Group and a member of the firm's International Arbitration and Cross-Border Dispute Resolution Practice Group. John practices in the areas of commercial litigation and arbitration, including insurance and reinsurance disputes. He has tried and arbitrated cases involving accountants' malpractice, fraud, breach of fiduciary duty, breaches of warranties and representations, employment discrimination, distributorship agreements, stock and asset purchase agreements, mergers and acquisitions (M&A) and insurance and reinsurance disputes. He has handled several of the largest reinsurance arbitrations in the industry and is a Fellow of the American College of Trial lawyers.

**Expert speaker panel**

**Robert Merkin** is a Professor of Commercial Law at Southampton University and a consultant at Barlow Lyde & Gilbert. He has written many books on a variety of subjects but is best known for his books and articles on insurance, reinsurance and related matters. His works include *Butler and Merkin on Reinsurance Law* (which won the inaugural British Insurance Law Association prize in 1986), *Colinvaux and Merkin's Insurance Contract Law*, the *Law of Motor Insurance* (with Jeremy Stuart-Smith QC) and *Arbitration Law*. Professor Merkin is a member of the presidential council of AIDA and serves as secretary to the AIDA reinsurance working party. He is a past member of the Law Society's Insurance Law sub-committee and of the executive committee of the British Insurance Law Association.

**Anthony Menzies** is a partner in the Commercial Disputes practice group of Taylor Wessing in London and a member of the firm's insurance group. He advises on direct and reinsurance claims and coverage disputes, often with an international element, particularly involving insureds, insurers or reinsurers in the US, Bermuda and the Caribbean. He has previously practiced in the Cayman Islands. He has advised numerous participants in the international insurance and reinsurance markets on disputes concerning D&O and E&O, property insurance and business interruption. Anthony also has wide experience of advising on disputed claims in respect of political risk and marine and energy insurance, both at the primary and reinsurance level.

**Daniel Fitzmaurice** is a partner at Day Pitney LLP. He represents clients in trials, arbitrations, and appeals of complex commercial disputes. He handles a wide variety of matters with an emphasis on insurance and reinsurance, and corporate, banking, franchise, and financial transactions. He is a member of the Board of Directors of ARIAS-US and speaks frequently on issues relating to reinsurance, financial services and trial practice. Dan represents clients in the United States and Internationally. He also handles appeals in the U.S. Courts of Appeals for the Second, Third, Ninth, and District of Columbia Circuits, as well as the Connecticut Supreme Court.

**Narinder Hargun** is a Director and Head of Litigation at Conyers Dill & Pearman in Bermuda. For the last 20 years, he has practiced all aspects of commercial litigation and arbitration in Bermuda focusing, in particular, on company, commercial and reinsurance disputes. He has been involved in most of the significant commercial cases before the Bermuda Courts in the last 20 years. Narinder read law at the London School of Economics and Political Science at the University of London (LLM), and was called to the Bar of England and Wales in 1977, Bermuda in 1981, and the British Virgin Islands in 1997.

**SAVE UP TO 50%**

Join **THE FALCONBURY TRAINING PARTNERSHIP SCHEME** and **SAVE UP TO 50%** off all public and distance learning training courses.

To find out more telephone: +44 (0)20 7729 6677  
or visit our website: [www.falconbury.co.uk/public/content/training-partnership-scheme](http://www.falconbury.co.uk/public/content/training-partnership-scheme)

**Arthur Gang** has worked at Partner Reinsurance Company of the U.S. in Greenwich, Connecticut since 2001. His current title is Senior Vice President & Associate General Counsel. Prior to PartnerRe, he held claims and legal positions at General Reinsurance Company and National Reinsurance Company, both in Stamford, CT. He was also a litigation partner at the New York City law firm of Hart & Hume. He holds a B.A. with Honors in English from New York University and a J.D. from Brooklyn Law School. He is a member of the New York State Bar and a Certified In-house Counsel in the State of Connecticut.

**Peter Dunlop** is Counsel to Attride-Stirling & Woloniecki in Bermuda where he specializes in insurance/reinsurance litigation and arbitration funds litigation, corporate litigation, commercial and fraud litigation and insolvency. Prior to joining ASW in July 2007, Peter worked at Lovells LLP in London where he specialized in insurance and reinsurance law. During his 9 years in London, Peter represented claimants and defendants based in the UK (Lloyds and company markets) and internationally in a variety of insurance disputes. Peter also has experience of finite reinsurance and regulatory investigations and spent a 6 months secondment with Gen Re in 2005.

**Nick Miles** is Special Counsel at Sedgwick Chudleigh in Bermuda. He is a commercial lawyer specializing in a broad range of contentious matters, reorganizations and regulatory matters. He advises clients on corporate and commercial matters, including: directors' powers/duties and shareholder disputes, Bermuda segregated accounts companies, corporate insolvency, winding-up and dissolution of companies schemes of arrangements. He also represents insurers and reinsurers in complex, multi-jurisdictional litigation and arbitration, often concerning captive structures, alternative risk transfer products, and long-tail exposure such as asbestos pollution and health risks. He has handled arbitration proceedings on behalf of monoline insurers relating to ISDA credit default swaps.

**Carol Ann O'Dea** is Senior Vice President and Claims Manager for PartnerRe U.S. She has been with PartnerRe since August of 2001 and has over 20 years of insurance and law experience having worked in private practice representing insurance companies and later as a Claims Attorney with Executive Risk Management Associates. Carole has been working exclusively in the reinsurance industry for the last 13 years, before joining PartnerRe five years ago, she was with XL Reinsurance America. As Claims Manager for PartnerRe, she is responsible for the day-to-day operations of the PartnerRe Claims Department.

**Robert H. Easton** is Deputy General Counsel, Chief Compliance Officer and Risk Manager of Integro Insurance Brokers, an insurance intermediary with offices in the United States, Canada, the United Kingdom and Bermuda. Robert joined Integro after a decade of public service. From 2007 to 2010, he served as Deputy Superintendent and General Counsel at the New York Insurance Department, where, in his capacity as chief legal officer, he oversaw policy initiatives, the preparation of legal opinions, the promulgation of regulations and industry advisories, and all litigation involving the agency. Prior to his tenure at the Department, Robert was Deputy Solicitor General in the Division of Appeals and Opinions at the New York State Attorney General's Office.

**Kevin Lazarus** is a solicitor in the legal and compliance team at Lloyd's advising the corporation. Before joining Lloyd's Legal in 2006 he was a solicitor in private practice at Barlow Lyde & Gilbert where he specialized in reinsurance litigation. While at BLG, Kevin contributed to *Reinsurance Practice and the Law*, and he assisted with the current chapter on Lloyd's. He is a contributing lecturer at the Centre for Commercial Law Studies at Queen Mary, University of London on the subject of insurance law and regulation.

**Myra E. Lobel** is a Managing Director in the contracts area of Guy Carpenter & Company, a leading reinsurance intermediary. In this capacity she is responsible for contract negotiations as well as developing innovative reinsurance and insurance contract wording to address emerging issues, including dispute resolutions concerns. Myra provides opinions on insurance regulatory matters, and also provides expertise in drafting specialized agreements such as trusts and structured agreements accessing capital for the property and casualty insurance industry. In addition, she monitors a spectrum of industry issues and develops strategies for clients facing issues such as collateralization/security concerns and terrorism exposure. She also serves as a consultant on claims and coverage disputes.

**Rod Attride-Stirling** is Senior Partner of Attride-Stirling & Woloniecki in Bermuda. He specializes in complex civil litigation, corporate and commercial arbitration, insurance and reinsurance. Rod is listed in the Euromoney Expert Guide to the World's Leading Insurance and

Reinsurance Lawyers. He is a member of the Insurance Advisory Committee, the US/Bermuda Tax Convention Advisory Committee, the International Business Forum (all three are Bermuda Government advisory bodies), Bermuda Bar Council (President) and Chairman of the Mental Health Tribunal (Bermuda). He is a Board Member of AIDA (US) (Association Internationale de Droit des assurances).

**Paul E. Dassenko** is a founding Member of ReMedi (the leading insurance and reinsurance mediation association) as well as being a founding Member of the American Board of Neutrals Association (ABNA). In addition to his active mediation practice, Paul is an ARIAS-U.S. Certified Arbitrator and Umpire, having served in over 200 arbitrations in the U.S., the U.K. and Bermuda. Paul's background as a commercial insurance underwriter, a reinsurance underwriter, both fac and treaty, a reinsurance intermediary and a Chief Executive in both insurance and reinsurance companies affords him an understanding of the business imperatives present in today's complex disputes. This business foundation coupled with his negotiating experience in hundreds of commutations involving multiple billions of dollars, give added depth to his work as a mediator.

**Harry Tipper III** currently serves as an ARIAS-certified arbitrator and an expert witness in reinsurance litigation and arbitration and as a Director of Nepenthe Investment Company, Ltd. a boutique consultancy focused on merger and acquisition opportunities with the international insurance community and on the trading of non-exchange traded commodities and financial instruments. He, formerly, was the President and Chief Executive Officer of Lyon's Gate Reinsurance Company, Ltd. ("Lyon's Gate Re") a Class III, Bermuda reinsurance company licensed under the Act and the Segregated Accounts Act to offer segregated account (or rent-a-captive) cells.

**Richard M. Appel** is a Senior Vice President and General Counsel of Endurance Reinsurance Corporation of America (ERCA). He has over 15 years experience as an attorney specializing in reinsurance and insurance matters. Prior to joining ERCA, Richard was Special Counsel at Cadwalader, Wickersham & Taft LLP where he handled numerous reinsurance arbitrations and litigations, as well as a variety of direct insurance coverage disputes and disputes between insurance companies and their agents. Prior to that he was a reinsurance and insurance attorney at Rosenman & Colin LLP and Chadbourne & Parke, LLP.

**Deirdre Johnson** is a partner in the Washington DC office of Crowell & Moring LLP. She has nearly two decades of experience handling disputes in the US, Bermuda, London and European markets in lawsuits and arbitration proceedings arising out of a broad range of claims and virtually all types of insurance and reinsurance agreements. For example Dierdre has represented insurers and reinsurers in coverage disputes involving variable annuity, general liability, surety, product liability, employment discrimination and environmental matters. She has handled dozens of reinsurance arbitrations in both domestic and international proceedings, including many Bermuda and London arbitrations.

**Some of the organizations who have sent representatives to this programme, include:**

Allied World Assurance Company	Marshall Diel Myers
Amlin Bermuda Ltd	Max Bermuda Ltd
AXA UK plc	Mello Jones Martin
Beazley	Montpeiler Reinsurance Ltd
Cassels Brock & Blackwell LLP	Munich Re
Catlin Insurance Company Ltd	PartnerRe Ltd
Cavell Management Services	Pinnacle Insurance plc
Clyde & Co	Platinum Underwriters Holdings Ltd
Conyers Dill & Pearman	RenaissanceRe Holdings Ltd
Deliotte & Touche	Swiss Re
Global Re	The Bank of Bermuda Ltd
Harbor Point Re	Validus Reinsurance Ltd
Hartford Steam Boiler	Whittington Management Services Ltd
Hiscox Insurance Co Ltd	XL Capital Ltd
KPMG Advisory Ltd	Zurich Insurance Company
Lloyd's of London	



**6-7 October 2010**

**The Fairmont Hamilton Princess  
Hamilton, HM CX Bermuda**

**Tel: +1 441 295 3000**

**Fax: +1 441 295 2616**

**Web: [www.fairmont.com](http://www.fairmont.com)**

*Among the hibiscus and oleander, on the shores of a picturesque natural harbor, The Fairmont Hamilton Princess Hotel, is an elegant tribute to the old world splendor that is Bermuda. Take a dip in your choice of fresh or saltwater pool or catch the complimentary ferry over to our private Fairmont Beach Club in Southampton.*

## Accommodation

Falconbury have arranged a preferential rate with the Fairmont Hamilton Princess. In order to take advantage of this please contact the Fairmont Hamilton Princess on +1 441 295 3000, quoting Falconbury and the *Reinsurance Contract Wordings and Disputes* conference **at your earliest convenience to avoid disappointment.**

If you would like to stay elsewhere we have a list of recommended hotels on the Conference website. Please take a look [www.falconbury.co.uk](http://www.falconbury.co.uk)

## 5 Easy Ways to Book

Call +44 (0)20 7729 6677  
Fax +44 (0)20 7729 6110  
Email [bookings@falconbury.co.uk](mailto:bookings@falconbury.co.uk)  
Online [www.falconbury.co.uk](http://www.falconbury.co.uk)  
Mail Falconbury Ltd  
10-12 Rivington Street  
London EC2A 3DU  
UK

## CPD Accreditation

This conference is accredited by the New York Bar Association, the UK Law Society and the CII. For accreditation to other institutions and organizations please contact us directly and we would be happy to seek accreditation on your behalf.

### MAIN SPONSOR AND ADVISOR

## DEWEY & LeBOEUF LLP

Dewey & LeBoeuf is a full-service law firm providing counsel throughout the Americas, Europe, Russia/CIS, the Middle East, Asia and Africa. With more than 1,200 lawyers in major financial and commercial centers, the firm represents national and global corporations, financial institutions and government agencies in their most complex legal matters. Dewey & LeBoeuf is known for its preeminence in the insurance and reinsurance industry. The firm has distinguished itself through market-leading practice groups in areas such as mergers and acquisitions, complex litigation, intellectual property litigation, white collar and government investigations, international trade, capital markets, structured finance and private equity and tax. The firm has been named "Best Law Firm" for eight consecutive years by the readers of *Reactions* magazine, as well as "No. 1 in Insurance Transactional and Regulatory in New York" by *Chambers USA* for the past five years. **For additional information, please visit [www.dl.com](http://www.dl.com).**

### MEDIA PARTNER



#### The Directory of Services for the Reinsurance Industry

If you want to know who the main players are within the insurance and reinsurance industries, you read Reinsurance Contacts. The Directory style publication, which is now in its 21st year, has the most up-to-date information, because uniquely, its entry database is published every six months.

Reinsurance Contacts doesn't just cover run-off or inspections either... it covers all aspects of the industry. In excess of 14,000 key individuals worldwide receive and refer regularly to the directory as their main source for contacts.

As an added bonus, every company or organisation listed in Reinsurance Contacts also has a presence on its website: [www.reinsurancecontacts.com](http://www.reinsurancecontacts.com) which boasts in excess of 12,000 unique visitors every month.

**For advertising opportunities in Reinsurance Contacts call Roy Beamish on +44 (0)1234 266658 or visit [www.reinsurancecontacts.com](http://www.reinsurancecontacts.com).**

## Sponsorship and Exhibition Opportunities

For details on exhibition opportunities available at the conference please call Customer Services on: **+44 (0)20 7729 6677** or email [info@falconbury.co.uk](mailto:info@falconbury.co.uk)

**'Excellent speakers, really clear on what they are talking about. Very good presentations which allow us to better understand some wordings issues'**

*Audrey Lecarpentier, Legal Advisor, AXA CESSIONS*

**'This was an opportunity to listen to and question quality speakers'**

*Dean Dasley, Contract Specialist, Swiss Re*

Please quote your reference number:

6137/

Book now for

# REINSURANCE CONTRACTS WORDINGS AND DISPUTES

Yes I wish to attend:

6-7 October 2010, Hamilton, Bermuda

Reference: 1479

For more than two delegates please photocopy this booking form

Please quote your Partnership Number to receive your reduced rate \_\_\_\_\_

## IT IS IMPORTANT TO FILL OUT ALL THE INFORMATION BELOW

### First participant's details Please tick as appropriate

\$1650  £995

Full Price

\$825  £497

Partnership Price

Mr/Mrs/Ms (surname) \_\_\_\_\_

First names \_\_\_\_\_ Job title \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

Any special requirements \_\_\_\_\_

### Second participants details

\$1402.50  £845.75

SAVE 15%

\$825  £497

Partnership Price

Mr/Mrs/Ms (surname) \_\_\_\_\_

First names \_\_\_\_\_ Job title \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

Any special requirements \_\_\_\_\_

### Contact details (ALL INVOICES WILL BE ADDRESSED TO THIS CONTACT)\*

Mr/Mrs/Ms (surname) \_\_\_\_\_

First names \_\_\_\_\_ Job title \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

### Organisation details

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_

### Payment details

**NB** Please note that payment must be made in advance of the event, Falconbury reserve the right to refuse admission if payment has not been received.

I enclose a cheque made payable to Falconbury Ltd  PO Number \_\_\_\_\_

I would like to pay by bank transfer (BACS) payment:

In US Dollars (\$) to Nat West Sort Code 60-04-16 • Account no. 90619161

IBAN No. GB75NWBK60730190619161 • BIC NWBK GB2L

In GBP Sterling (£) to Nat West Sort Code 60-04-16 • Account No. 30212820

Please charge my credit card  Mastercard  Visa **NB no AMEX**

Card no. \_\_\_\_\_

Expires \_\_\_\_\_ Security number (last three digits on signature strip) \_\_\_\_\_

Alternatively book via our secure booking form on our website or call us with your card details.

Cardholder name \_\_\_\_\_

Signature \_\_\_\_\_

\* Contact details above must be those of the cardholder

## 5 WAYS TO BOOK

Call +44 (0)20 7729 6677

Fax +44 (0)20 7729 6110

Email bookings@falconbury.co.uk

Online www.falconbury.co.uk

Post Falconbury Ltd., 10-12 Rivington Street  
London EC2A 3DU, UK

## CPD Accreditation

CPD

This conference is accredited by the New York Bar Association and the UK Law Society. For accreditation to other institutions and organizations please contact us directly and we would be happy to seek accreditation on your behalf.



This event has been accredited by the CII and can be included as part of your CII CPD requirement should you consider it relevant to your professional development needs.

## DATE AND LOCATION

This conference will be held on:

**6-7 October 2010**

The Fairmont Hamilton Princess, Hamilton, HM CX Bermuda

Tel: +1 441 295 3000 • Fax: +1 441 295 2616 • Web: www.fairmont.com

## FEE

The fee for this two-day conference includes all written materials, lunch and refreshments.

## HOW TO REGISTER AND PAY

An invoice and booking confirmation will be sent within 7 days, please contact us if you have not heard anything after that time. Payment can be made by credit card, by bank transfer (for bank account details please see payment details section of booking form) or by cheque made payable to Falconbury Ltd and posted to the address above. **Any questions please contact Customer Services on +44 (0)20 7729 6677. ALL PAYMENTS MUST BE RECEIVED IN ADVANCE OF THE EVENT**

## MULTIPLE BOOKING DISCOUNTS

A multiple booking discount of 15% is available on the 2nd and subsequent delegates booked at the same time from the same organisation. This discount may not be used in conjunction with any other offer or the Falconbury Training Partnership Scheme unless otherwise stated.

## ACCOMMODATION

Accommodation is **not included** in the conference fee but we do have a preferential rate at the venue. Information will be sent through on the booking confirmation. If you require information in the meantime please contact customer services at info@falconbury.co.uk, call +44 (0)20 7729 6677 or visit our website www.falconbury.co.uk.

## Always read the small print

### CANCELLATIONS AND TRANSFER:

Once we have received your booking the place(s) are confirmed.

#### Up to 28 days before the course

- Cancellation – 10% administration fee
- Transfers – Free of charge
- Substitute delegates – Free of charge

#### 27 to 14 days before the course

- Cancellations – 100% fee
- Transfers – 10% fee
- Substitute delegates – Free of charge

#### 13 to 0 days before the course

- Cancellations – 100% fee
- Transfers – 100% fee
- Substitute delegates – Free of charge

A maximum of one transfer is allowed. After the transfer no cancellation can be accepted and the full invoiced fee will be charged. Transfers are subject to payment of the difference on higher value courses.

## ALL CANCELLATIONS MUST BE RECEIVED IN WRITTEN FORM

**PARTNERSHIP CONDITIONS:** The Falconbury Training Partnership Scheme cannot be used in conjunction with any other discount offer, including multiple booking discounts, unless otherwise stated or negotiated.

**PLEASE NOTE:** Falconbury Ltd reserve the right to change the content and timing of the programme, the speakers and the date and venue due to reasons beyond their control. If in the unlikely event that the course is cancelled Falconbury will refund the full amount and disclaim any further liability.

**DATA PROTECTION:** The personal information provided by you on this form will be held on a database. Sometimes your details may be made available to external companies for marketing purposes. If you do not wish your details to be used for this purpose please write to: The Database Manager, Falconbury Ltd, 10-12 Rivington Street, London EC2A 3DY, UK.

**ENQUIRIES:** If you have any queries about registration or payment please do not hesitate to contact our customer services department on **+44 (0)20 7729 6677**.

Falconbury registered address: Acre House, 11-15 Williams Road, London, NW1 3ER.  
Company No. 3937398